



SALESIAN COLLEGE

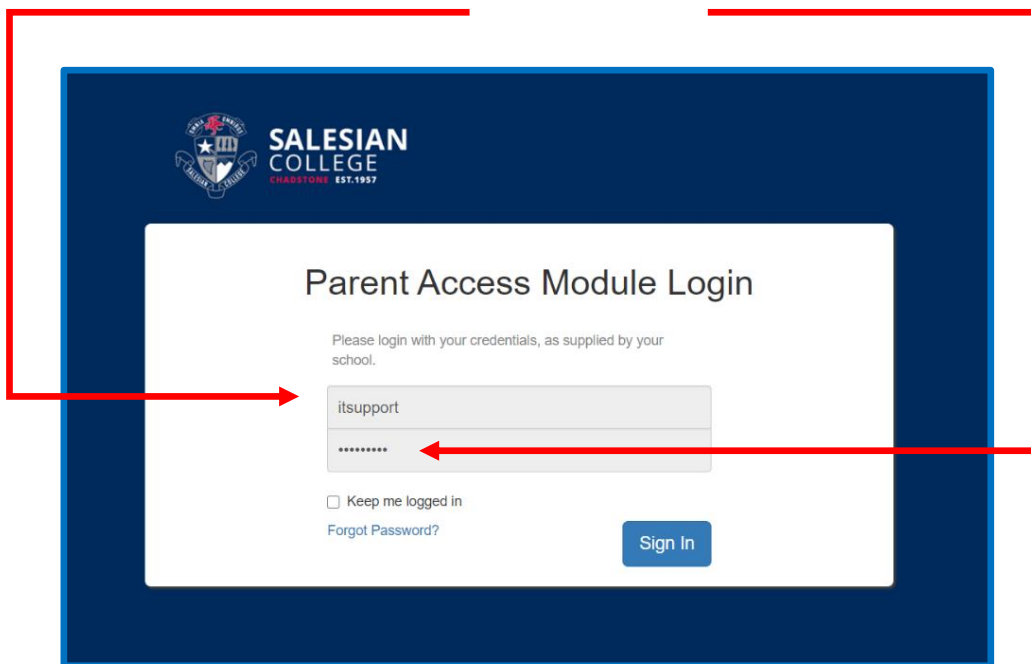
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Booking Learning Conferences via PAM Instructions

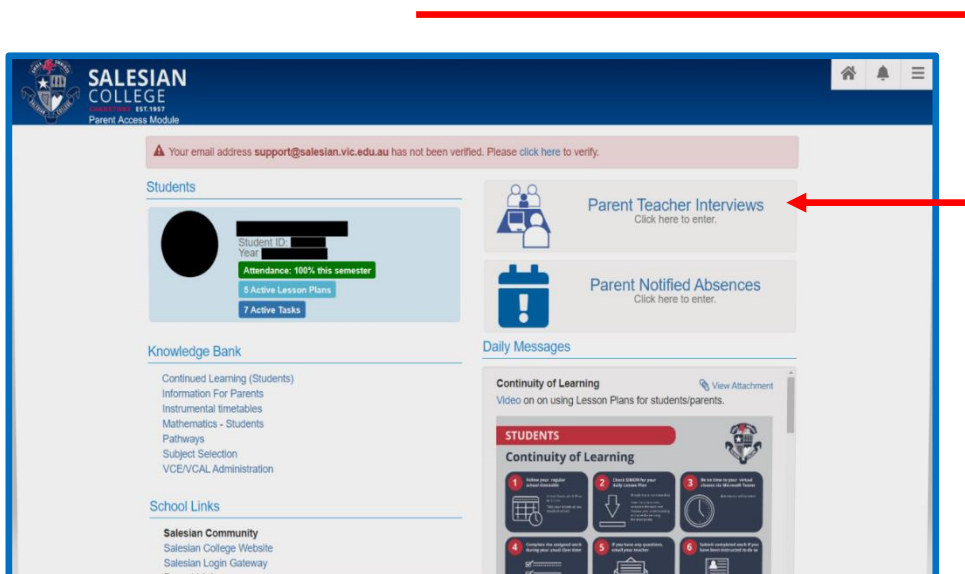
**INSPIRE
EDUCATE
BECOME**
Great men.

Booking Learning Conferences via PAM - Instructions

1. Go to <http://pam.salesian.vic.edu.au>.
2. Login using your PAM username and password provided by the College.



3. Click the **Parent Teacher Interview** button.



4. Oratory classes are **Student Led Conferences**.
All other subjects are **Learning Conferences**.

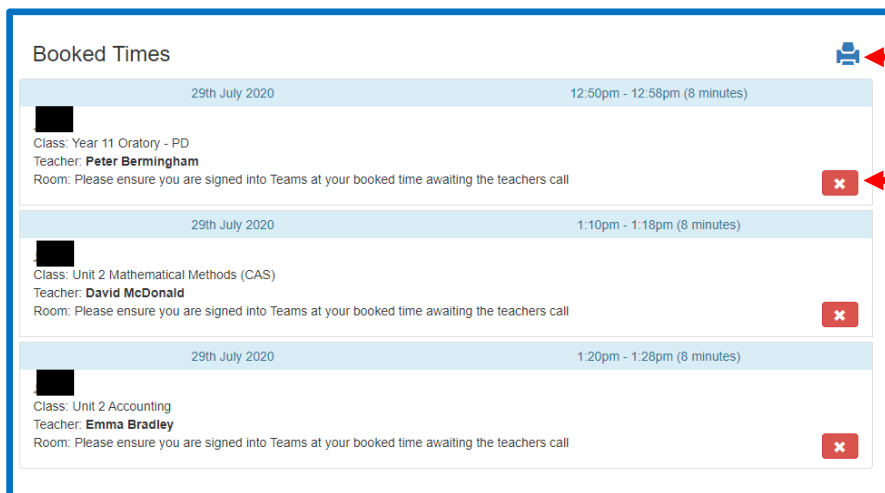
Click your desired subject.

The screenshot shows a web interface titled "Parent Teacher Interview Booking". Under the heading "Classes for Interview", there is a section for "Student Led Conferences (8)". Below this, a list of subjects is displayed, each with a corresponding button: Unit 2 Accounting (Wellcomed), Unit 2 Applied Computing (Wellcomed), Unit 2 Economics (Wellcomed), Unit 2 English (Wellcomed), Unit 2 Mathematical Methods (CAS) (Wellcomed), Unit 4 Business Management (Recommend), and Year 11 Oratory - PD (Strongly Recommend). Red arrows point from the text above to each of these subject rows.

5. Select your desired time and click **Book Interview**.

This screenshot shows the same interface as the previous one, but with a time selection dropdown menu open for the "Year 11 Oratory - PD" subject. The dropdown lists various times on 29th July 2020, with "12:50pm, 29th July 2020" selected. A red arrow points from the text above to the dropdown menu. Another red arrow points from the text above to the "Book Interview" button, which is highlighted in green.

6. Booking instructions will automatically appear at the bottom of the screen. To remove any unwanted bookings, click the **Red Cross**. Please use the **print button** to print your bookings for future reference.



7. Close your internet browser.
All bookings are saved automatically.